



Santa Clara
First Baptist
ANNUAL REPORT 2011

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Annual Report, Senior Pastor

God continued to bless the people and ministries of SCFBC throughout 2011. I like to think of ourselves as “The Little Engine that Could.” From our extensive mission endeavors to our Bethlehem outreach in December we continue to demonstrate what can be done when staff and laypeople are devoted to serving the Lord.

It’s evident that others have noticed this as well. A few weeks ago I was approached by the staff of the Santa Clara Weekly newspaper asking for an interview. They stated the paper considered our church to be a “Pillar of the Community” in Santa Clara and wanted to tell more of our story to the community (This story came out in their January 25th - 31st edition). It was a joy to sit down with them and explain the ministry and mission of our church.

Staffing Issues

This is not to say that 2011 didn’t come with significant challenges as well. Associate Pastor Jennifer Hammar began to suffer significant neck and shoulder pain at the beginning of the year, hampering her ability to function effectively both here and at home. This eventually led to her doctor placing her on total disability beginning in October. (Jenny continues to be on full disability today but is beginning to show signs of improvement.)

This has led to an increased load on other staff and volunteers. I’m very thankful for our Children’s Ministry lay staff who have stepped up and continued to provide an effective and fun-filled ministry to our kids and families. This staff is being coordinated by the leadership team of Jon Hammar, Ken Leisten and Michelle Ramer. My thanks to them and the rest of our great volunteers.

This past fall we also had to say goodbye to our Youth Director Eric Meyer and his wife, Christy. As 2011 progressed it became increasingly apparent that we could no longer afford to sustain a full-time position given the continuing depressed economy we were experiencing. A major reason for our deficit this year was due to the increased load to the budget of this position. Our leadership team discerned that to continue trying to maintain this level of staffing was simply unwise stewardship.

Having said that I am again so thankful for the lay leadership we have in youth ministry. As with the Children’s Ministry, our Youth lay leaders have stepped up and done a marvelous job. Our Youth Leader team consists of Andrew Wong and Jerry Cintas. They and the rest of our youth mentors continue to provide quality ministry and our groups are thriving.

2011 Focus “Here to Serve”

Last year’s focus was on serving. A servant’s heart is a key attribute of Jesus’ character. As the Son of Man, Jesus didn’t come to be served but to serve. A disciple of Jesus must follow in the Master’s steps. In 2011 we found developed new ways to serve along with the many ways in which we were already engaged. You’ll read about them in the pages that follow. I give thanks for all that God has done through us for His glory.

2012 Focus “The Great Commission”

As we entered into this new year it’s become apparent to me that we must delve even deeper into the meaning of following Jesus. While serving others is admirable, such work must be founded and guided by an even deeper principle- the Great Commission. It’s now time for our church family to consciously turn its gaze to our reason for being as the called-out people of God.

In the Great Commission Jesus called us to “make disciples of all the nations.” Disciple-making must be the ultimate focus/purpose of all that we do at SCFBC. I suspect we will spend this entire year in achieving a laser-like focus on this commission. Ultimately the litmus test for all of our church ministries needs to be this question, “Is what we are doing helping to make disciples of Jesus?”

We’ll begin this year in prayer, corporate, small group and individual prayer seeking the Lord for:

- a better understanding of this focus
- a full devotion to do whatever it takes to achieving it
- the courage to move ahead fearlessly with a full assurance of trust in a great God

I have every confidence that God will continue to bless SCFBC as we continue to serve Him and extend His Kingdom throughout our world.

Blessings,
Pastor Rich

Annual Report, Diaconate Chairman

Rejoice in the Lord always, again I will say, rejoice! Philippians 4:4

Here at SCFBC we have many reasons to rejoice; the Lord richly blessed us in 2011. I enjoyed working in 2011 we had a full slate of officers and deacons who were faithful to their call and worked well together. We took as our church motto, "Here to Serve". This has been our goal as we serve Christ and others and we encourage others to do the same. Each department chair had a SMART Goal for the year and reported on their progress each month. We plan to do the same in 2012

A year ago we were very concerned because the city said we had to get rid of the Bethlehem containers. Now here we are a year later with a new building, often referred to as the "Bethlehem Barn", which has been paid for by generous donation from the congregation and from the community. At the same time we were doing the renovation on the sanctuary, which is now essentially completed and paid for. Admittedly the general fund did end up slightly in the red, but not nearly as much as had been predicted earlier in the year. Praise the Lord!

Bethlehem was again our biggest gift to the community as over 15,000 visitors came through the gates during the 5 nights. This was our 14th year and God provided great weather. It's a real blessing to see the people of the church working together to put this on. A special thank you goes to Jerry Cintas and his great crew who put in many, many hours during the month leading up to the performance.

We saw some staff changes as we were forced to let our youth director go for financial reasons, but the youth program is continuing under the very able and dedicated youth workers. Pastor Jenny went out on disability the 1st of October. We paid her salary for the last 3 months of the year. We thank God for M & M disability insurance, which will pay her 2/3 of her salary plus an extra allotment for each of her 2 children and pay all her benefits as she continues to recover. M & M is a program we pay into as a church each month to cover the pastors' retirement fund, life insurance and disability insurance.

In 2011 the diaconate started work on revising the church policies and the church constitution which need to be updated. Our goal is to finish both these projects in 2012. We look forward to see how God will work in our midst in 2012! Our emphasis is on being a Great Commission Church, a church which makes disciples.

"Here to Serve"
Barbara Chicks

Annual Report, Finance

Economic uncertainty continued into 2011, but I am pleased to announce that we were blessed with slightly higher giving than the prior year. Santa Clara First Baptist Church made some difficult fiscal decisions in 2011 that resulted in a lower operating loss than previously budgeted in the fall of 2010.

The Statement of Income and Expense included in this report is divided into three categories: General Fund Income and Expense; Designated Fund Income and Expense; and Missions Fund Income and Expense.

General Fund: The General Fund is the money that is used to handle the day-to-day operations of the church. All expenses that are calculated into the annual budget come from the General Fund. General Fund income is derived from Envelope and Loose Giving, Youth Director Giving, Cellular Antenna Income, Interest, Rent from the Korean Church and various miscellaneous sources. The total General Fund Income for 2011 was \$440,551. Despite the uncertain economy, this was a modest increase of \$2,762 from 2010 giving. General Fund spending in 2011 was \$463,002. This equates to a net loss of \$22,451. The prior year experienced a net income of \$681. The 2011 spending included our commitment to the Youth Director role. Note, funds were previously allocated to the position and, as a result, monies were not removed from the general operational funds of SCFBC.

Designated Fund: Designated Funds are the monies that are given to be used for specific ministries, programs or projects. Designated Funds are earmarked to be expensed only toward the specified ministry, program or project. Designated Funds recognized a loss of \$135,463 in 2011. This loss was somewhat expected as we incurred approximately \$145,000 in expenditures in connection with the building renovation. The majority of funds received and income recognized for the building renovation occurred in 2009 and 2010 (in 2009, Designated Funds recognized a positive income of \$110,081).

Missions Fund: Similar to Designated Funds, Missions Fund is money that is given to be used specifically for missions. Total Missions Fund income for 2011 was \$54,408. Total Missions Funds distributed were \$51,376. The income for Missions was \$3,032. 2011 income will be distributed during 2012 as no Missions Funds are retained by SCFBC.

Looking Forward: Economic uncertainty should continue into 2012 and our leadership will continue to be fiscally responsible throughout the year. I am faithful in the generosity of our membership that God will continue to do His good works through SCFBC as we evangelize and disciple the people of the Santa Clara Valley.

Dan Belong, Deacon of Stewardship and Finance
I can do all this through him who gives me strength

(see spreadsheet next page)

Statement of Income and Expense

	<u>2011</u>	<u>2010</u>
General Fund Income and Expense		
General Fund Income	\$ 440,551	\$ 437,789
General Fund Expense		
Payroll Expense	276,013	268,066
Staff Expense	74,644	60,876
Membership	3,009	2,473
Missions	1,549	2,523
Magnification	5,457	4,728
Property	67,740	68,473
Ministry	2,354	2,776
Maturity	19,509	15,355
Finance	12,727	11,837
	<u>463,002</u>	<u>437,108</u>
General Fund Net Income (Loss)	\$ <u>(22,451)</u>	\$ <u>681</u>
<hr/>		
Designated Fund Income and Expense		
Designated Fund Income	\$ 108,186	\$ 316,498
Designated Fund Expense	243,649	436,244
	<u> </u>	<u> </u>
Designated Fund Net Income (Loss)	\$ <u>(135,463)</u>	\$ <u>(119,746)</u>
<hr/>		
Missions Fund Income and Expense		
Missions Fund Income	\$ 54,408	\$ 46,600
Missions Fund Expense	51,376	41,575
	<u> </u>	<u> </u>
Missions Fund Net Income (Loss)	\$ <u>3,032</u>	\$ <u>5,025</u>

Annual Report, Membership

The Santa Clara First Baptist Church (SCFBC) membership count went from 175 to 167. In addition to giving the Right Hand of Fellowship to ten new members, there have been additional “membership” to “once-a-member” changes from loved ones going home to be with the Lord, others moving out of the area, and others making personal changes. Each of us needs to remember to invite our unchurched friends and neighbors to church activities, we will be spreading the gospel and the church will grow one person at a time.

Thank you to everyone who has taken the 2011 SCFBC “**Here To Serve**” emphasis seriously and spent many hours volunteering with the following Membership ministries.

Back to Basics Class: Pastor Rich conducted three sessions of Back to Basics classes, in May, June, and November for people interested in learning more about SCFBC and thinking about becoming a member. As a 2011 goal, we reorganized the Back to Basics curriculum, combining redundant information and reducing the instructional time.

Baptisms: Baptism is required to become a member of SCFBC, either prior believer’s baptism or baptism by emersion here at SCFBC. Contact Pastor Rich if you want to be baptized.

Church Meal Functions: Manna Coordinator, Adam Burdick, lead the teams that provided meals for Easter Breakfast, four Quarterly Family Gatherings, and Worship in the Park. In 2012, Amanda Morris will be coordinating Manna.

Fellowship Fund: Your generous gifts to the “Fellowship Fund” have provided funds for those in need for such things as unexpected medical bills, bereavement expenses, counseling needs, emergency expenses for housing or car expenses. If you have a need for some of these funds, contact Pastor Rich at the church office.

Food Pantry: Shannon McMaken coordinated the food bag assembly this year and the office handed out 168 sets of food bags to people who came to the church asking for food. For Thanksgiving and Christmas 2011, seven and nine (respectfully) church families were given holiday “starter kits” to augment their meals. Thank you for your food and monetary donations and to the Life Groups who participated in giving. Food bags are always available by asking for them at the church office Monday – Thursday during regular office hours.

Good Samaritans: Maxine Darknell, coordinates the Good Samaritans who are people helping people by giving rides, helping with projects a person might not be able to do by themselves due to circumstances at the time – including family meals for people going through medical treatments or bereavement.

Membership Database updating and Directory: Pat Graham kept the database information updated and the new directory was distributed in June.

Prayer Chains: Maxine Darknell is coordinating the telephone prayer chain with Betty Hastings for those without a computer and Trudy Kroll is coordinating the email prayer chain being sent to nearly 100 addresses. Contact Trudy Kroll at krollgirls@sccglobal.net if you would like your name added to the email prayer chain.

Shut-in Visitation and Communion: Pastor Rich, and Maxine Darknell visit and take communion to shut-ins twice a year. Please pray for shut-ins and call or visit them when the spirit leads you.

Shut-in CD sermon Ministry: The monthly *Celebrate* newsletter and the weekly sermons are on-line at the website at www.scfbc.org for everyone to read or listen to. In addition, sermon CD’s are sent out to people who are permanently or temporarily unable to attend church.

Service Fellowship Refreshments: Maxine Darknell and Doris Smith, coordinate the Fellowship refreshments with all the Life Group and Fellowship Groups participating. Fellowship time gives us an opportunity to welcome our new guests as Jesus would – with open hands and with the joy of the Lord. They are in the process of experimenting to see if just coffee and punch is significant for Fellowship time.

Annual Report, Missions

Thanks to generous hearts and energetic and committed people, SCFBC again reached most of our Mission goals in 2011 – serving and evangelizing locally, nationally, and internationally. Locally, we participated in the Buchser School/Beautiful Day fix-up day, supported Scott Lane Elementary Schools needs through SOAR (reading program), school supplies, Carnival support, and jacket drive, re-roofed a shed at Redwood Glen, delivered warm clothes and sleeping bags to homeless in San Francisco, as well as individual charitable efforts at Sacred Heart and local shelters.

It's worth noting that we didn't have the opportunity or need to provide EHC cold weather shelter in our Fellowship Hall or to host the community during 4th of July fireworks as we have in past years.

Internationally, we sent three mission teams to Ensenada – two for further work on Rancho el Refugio and one for VBS at Raja de Luz.

We also had Daena and Fion go on individual mission trips to Africa with our support. This year, we didn't have any active outreach to New Hope Baptist Church in Limon, Costa Rica. While there are still personal ties there, we made the decision to move on to providing more focused support in Ensenada.

The ABW continued their excellent support of Samaritan's Purse/Operation Christmas Child, Christmas at Sea for Seafarer's Ministry, and other less-publicized efforts like making bandages.

Mission Giving for 2011		
Regularly Supported	Goal	Given in 2011
Correctional Institution Chaplaincy Ministries	\$1,600	\$1,579.98
CityTeams (San Jose)	\$3,000	\$2,962.47
New Hope Baptist Church	\$2,600	\$3,417.47
EHC Lifebuilders	\$1,800	\$1,777.48
Redwood Glen Camp	\$2,700	\$2,691.22
Regions Ministries	\$4,250	\$4,196.83
International Ministries	\$4,700	\$5,641.20
National Ministries	\$4,250	\$4,196.83
Seafarer's Ministry	\$2,600	\$2,567.47
ABSW Operating Budget	\$1,400	\$1,582.49
Gary & Mylinda Baits	\$2,000	\$2,149.98
Lauran Bethell	\$2,000	\$1,974.98
Glen & Rita Chapman	\$2,000	\$1,999.98
Subtotal	\$34,900	\$36,738.40
Special Offerings		
America For Christ	\$2,200	\$801.00
One Great Hour of Sharing	\$3,000	\$1,571.00
OGHS - Japan Relief		\$2,836.00
World Mission Offering	\$3,400	\$1,806.00
Retired Ministers & Missionaries	\$1,000	\$889.00
Subtotal	\$9,600	\$7,903.00
GRAND TOTAL	\$44,500	\$44,641.40
Total including known donations to Daena & Fion's missions		\$55,078.40

Annual Report, Youth Department

Jr High/High School

2011 was another fun filled year for the youth staff and students. The groups had an action packed year full of fellowship, learning more about God, and community.

One big change in 2011 was **Erik Meyer** leaving as our full time Youth Director at the end of October. He and his wife Christy poured their lives into the group and we will miss them much. **Andrew Wong** has returned as the volunteer High School Director, **Jerry Cintas** has returned as the volunteer Jr High Director, and **Kimberly Barnett** is now the volunteer Youth Sunday School Director. The youth program was run by volunteers since late 2004 and Erik Meyer was full time youth director from June 2010 through October 2011.

After **Erik Meyer's** departure it was decided to stop the After School Program in November 2011. This program ran from October 2010 to October 2011 on Wednesday afternoons with an average attendance of 10. It operated in the fellowship hall and offered a computer lab, food, video games, homework help, and a supervised hangout area.

Our Jr High and High School worship bands continue to change, but still faithfully lead worship every Wednesday and Thursday night. **Jerry Cintas** led the Jr High worship band on guitar for most of 2011 and **Les Hawkins** took over in November. The band has **Kelsey Hagan** on drums, **Monica Lemmon** on bass, and **Hannah Lageschulte** on vocals. The High School worship band is student led by **Camille Cintas** on guitar and **Carmen Cintas** on bass. It is awesome to see the students using their musical abilities to glorify God, especially leading the entire congregation in worship as both groups did on Youth Sunday in July.

We have had many fun times together as we participated in: winter camps at Hume Lake, summer camping retreats at Manresa State Beach and Caswell Memorial State Park with rafting, Planet Wisdom, corn maze, Boardwalk sleepover, Great America, laser tag, and many more fun events.

For the sixth year, Reflect went on their **Mexico Outreach Mission Trip**. Four youth (**Camille Cintas**, **Carmen Cintas**, **Laura Gregg**, and **Matt Juarez**) challenged themselves by traveling to Ensenada, Mexico to host a Vacation Bible School (VBS) with a small church called *Rayo de Luz* in Colonia Libertad. These students, along with the high school mentors and other adults, had an experience of a lifetime, running a VBS completely in Spanish. Most importantly, we continued to build our relationship with Pastor Victor, his family and Rayo de Luz. Later in the year we received the tragic news that Pastor Victor and Saul Ontiveros (a faithful helper at the church) were in a fatal car accident.

The students continue to help others by supporting two Compassion International children (Ariel from Honduras and Rafaela from Brazil). Additionally we raised \$4700 for World Vision at our 30 Hour Famine event and collected food for 2nd Harvest Food Bank. Many youth spent their Saturdays building Bethlehem and participating in this huge outreach event.

Our High School group, which meets on Wednesday nights, has an average attendance of 15 and our Junior High School group, which meets on Thursday nights, averages over 17. We'd like to see both of these numbers increase next year and would like to see even more students be baptized into life long ministry.

We praise God often for this opportunity you entrusted to us. It is sheer joy to be here and a privilege to work with your youth and their friends.

The Youth Staff

Jr High: Fion Cheng, Jerry Cintas, Les Hawkins

High School: Kimberly Barnett, Alexandra Paez, Danijela Tomic, Andrew Wong, Mary Wong

Annual Report, Worship

In our worship services every Sunday we strive to create an environment where people can come together and worship our amazing God, learn to love Him more and discover truths about His character and attributes as the Word is preached. In addition to meeting together Sunday mornings, we continue to offer a time of worship, prayer and reflection on Sunday evenings the 1st Sunday of the month. We have many wonderful and talented people who help lead worship on Sundays. Les Hawkins, Jun Lagmay, Jesse Hawkins, Ken Leisten, Matthew Stephens, Joel Ebel, Tim McLenegan, Bill Wright, Debbie Reiley, Fion Chen, Wendy Gregg, DaenaYuksel, Elizabeth Poche, Jerry Cintas, Carmen Cintas and Camille Cintas.

Those who run the slides and sound are the silent servants by allowing us to see and hear the words, music and sermon each week through their AV ministry. Thank-you, Jerry Cintas, Bill Gregg, Tim McLenegen, Duane Esquibel, Andrew Wong, Lisa Robinson, Chris McLenegen, Greg Robbins and Mark Reiley for your servant hearts.

As a part of the renovation we purchased and installed a new digital soundboard in February. It is very high quality, offers more flexibility in set up and requires less adjunct equipment. Also as a part of the renovation new floor pockets were installed in the stage improving the ease of plugging in equipment, microphones, monitors and foot pedals from anywhere on the stage. This has made set-up very simple and reduced the need for extension chords which has been a problem with the fire department in the past. We also installed 2 rear screen projectors which have made the words for corporate worship and sermon slides much brighter and easier to read. Thank you Jerry Cintas, Lloyd Darknell, Adam Burdick, Mike Depew, John Pusateri, Tom Caldwell and Duane Esquibel for serving the church with your skills during this renovation making our sanctuary beautiful and accessible for everyone to worship together.

Every Monday morning John Pusateri cleans, reorganizes and restocks the pew chairs with registration cards, offering envelopes and pencils. Thank you, John, for your servanthood.

One great event for the year again was “Worship in the Park”. On August 28 we met at Central Park for food, fun and worship outside. Thank you to Adam Burdick who led the effort to feed over 200 people and thank you to the many people who set up equipment, brought friends and helped with the children’s activities.

The highlight for me in 2011 was in the late fall when we prepared to install the new carpet. After removing the old, torn and faded carpet we wrote with Sharpies on the concrete floor our prayers of confession, our vision for the church, our dependence on God to move and finally we rededicated ourselves to God and His purpose for us. These heartfelt words written on the floor are the foundation of all that we do here at SCFBC.

From my perspective there is nothing more beautiful than to see God’s people glorify Him. We are created to worship and we will strive to provide a corporate experience that facilitates your worship of our Lord and King.

Sharon Cintas
Worship Director

Annual Report, American Baptist Women's Ministries

AB Women's Ministries continues to be a vital part of the ministry of Santa Clara FBC. There are two Circles which meet monthly. The Turley/Baits Circle meets the third Wednesday at 1 p.m. and the Lauran Bethell Circle meets the 2nd Tuesday also at 1 p.m. All women are invited to participate in the circles. Circles are named for these missionaries and are supported by gifts, cards and lots of prayer.

There were two all church events during the year. We had a Scholarship Luncheon here at SCFBC in the fellowship hall in March at which \$452 was raised for the AB Women's Ministries of the West Scholarship fund. We held a Spring Tea at which Antiques Appraisers gave appraisals of items that were brought to the tea by guests. The proceeds of \$358 went to our 3 missionaries. In October Lauran Bethell visited our church. The Lauran Bethell Circle hosted a lunch in her honor, all were invited.

In September 139 shoe boxes were decorated and filled for Operation Christmas Child sponsored by Samaritan's Purse. We gave money to help cover the postage. Of the 139 shoeboxes, 14 were donated by the Korean Church.

Over 100 ditty bags were made and filled with items generously donated by the congregation for Seafarer's Ministry of the Golden Gate. We delivered them along with bags from Santa Cruz Community church and Grace Baptist. Then we helped fill other bags at the Seafarer's Center in Oakland. We sent \$110 to them for Christmas at Sea.

We have also been involved in the Shares program sponsored by Luckys and other related stores when a portion of peoples purchases comes to us once a quarter. During 2011 we received \$969 which was sent to the after school program in San Jose, Operation Christmas Child, House of Grace and the Bethlehem storage building.

White Cross is an ongoing ministry of AB Women's Ministries. Our Overseas Request for this past year was for Haiti, \$467 was sent. Our Overland Request for 2011 went to the Wichita Community Church in Anadarko, Oklahoma . We sent them a gift card for \$200 so they could purchase the items they wanted. Additionally, we rolled over 120 bandages for hospitals in The Republic of the Congo and sent \$\$ to ship them.

We are very involved with the two rummage sales each year; a portion of that money is given to us for our various ministries.

We give regularly to Love Gift to benefit various ministries. In 2011 we gave \$449.04. We'll be splitting funds between a program in Oakland to help underprivileged children and for the region's special project 2011/2012 for Surgical Care for Stigmatized Women in Democratic Republic of Congo.

We look forward to continuing our ministries in 2012 with the Lord's guidance. All women who would like to join us to come to any of our events. For more information call me at 408-730-1150.

Ellen Imhof,
President, AB Women's Ministries

Annual Report, Maturity

2011 SMART Goals (Specific, Measurable, Achievable, Relevant, Time specific):

The two SMART goals for the Maturity department in 2011 included—

1. Design and implement a new system for our Life Groups, loosely based on the *Activate* system for small groups.
2. Automate the church library, using cataloging software.

Life Groups 2.0 small group ministry—

We have launched Life Groups in a new format that incorporates a trimester system. The reason for trimesters is to allow people (including leaders) to participate in a Life Group for 12-13 weeks, grow spiritually, and make friends/build relationships. By having all the Life Groups have the same starting point, people can easily invite friends to join—and it's easier to join a group at a starting point than one group that's been meeting together for years. After the trimester is complete, we have a church-wide promotion of new Life Groups for four weeks, and then the next trimester begins. Offering a wide variety of Life Groups means there's something for everyone.

As of the beginning of February 2012, we have 14 Life Groups, and about 100 people who have committed to participate in a Life Group for the Winter/Spring trimester. We are already thinking about the summer trimester choices, and new leaders are suggesting ideas for new Life Groups! If you are interested in leading a Life Group during the Summer trimester, contact Jenny Gregg, 244-0985.

How does this relate to the Great Commission to make disciples?

The goal of the Life Groups ministry is to encourage individual spiritual growth (becoming a disciple), and reaching out to others through evangelism, invitations to come to church, and invitation to come to Life Groups (making disciples).

SCFBC Library—

The Library consists of more than 4,000 books and other resources. For a couple years now, several volunteers (especially Jerri Cooper and Peggy Shalloe) have worked tirelessly to clean, sort, weed, organize and otherwise turn a dormant collection into a fabulous resource for our church body. This year, the Library was successfully automated using an Internet-based library cataloging service. Now people can search the Library's collection from their own computer or mobile device! A link to the Library's catalog is located on the church's website. A team of people including Trudy Kroll, Shari Burdick, Unice Chang, Jerri Cooper and Peggy Shalloe, worked to enter all the works into the catalog, and also to develop a Library Purpose Statement:

"The purpose of the Santa Clara First Baptist Church Library is to glorify God by providing resources in a variety of formats that uphold the mission of the church, strengthen and promote the spiritual growth and maturity of our congregation and leaders, and to be a resource to the surrounding community."

The next step for the Library ministry is to begin circulating (checking out/checking in) the materials on the computer so that people will be able to know whether a book is actually on the shelf, be reminded to turn in books when they are due, and to put holds on books that are already checked out. Also, the library team is assessing the collection and making sure that the materials are in line with the Library's purpose statement, are relevant, and are in good physical condition. The Library always needs volunteers—contact Jerri Cooper at 408-984-0908 for more information.

How does this relate to the Great Commission to make disciples?

The Library offers resources to equip individuals, and leaders in growing as disciples and in making disciples.

Children's and Youth Ministries

With the loss this year of both our youth director and Pastor Jenny Hammar (who is out on disability), these ministries have been especially challenged. Fortunately, these ministries continue thrive with the help of an extraordinary and generous team of volunteers under the leadership of Jon Hammar (Children's), Jerry Cintas (Junior High), Andrew Wong (High School), and Sharon & Jerry Cintas (Impact).

Deacon of Maturity
Jenny Gregg

Annual Report, Magnification

The biggest changes in the Magnification department this year were in the A/V department, mostly due to the renovation. The single hanging projection screen was replaced by 2 rear projection screens behind the stage. This allowed us to remove the projector and related equipment from the front of the sanctuary. The new screens are also brighter with better contrast. Similarly, new projectors were added to the rear of the sanctuary to be used by the band. In May, we received our new digital sound board, which replaced much of the equipment that had previously been in the sound booth. Acoustic panels were also installed on the stage to help reduce stage volume and increase the clarity of the sound coming out of the main speakers. My thanks to Jerry Cintas for organizing the A/V department and also to all the volunteers who run slides and sound throughout the year.

The worship band this year saw the loss of our trumpet player Joel Ebel, as he moved his family to North Carolina. Paul Lanier who was in the rotation of singers also moved to North Carolina this summer. With Matt Stephens now done with pharmacy school and in the area full-time he is now in the permanent rotation on drums. My thanks to Sharon Cintas for organizing the worship band each week and to all the musicians who serve each week.

Steve McLenegan continues to be organizing the greeters on Sunday mornings. 2011 saw the addition of Dan Belong to the usher team, which continues to be run by Mike Smith, with Michael Depew managing the schedule. Early in the year, chairs were added to the rear of the sanctuary for the ushers to make sure they have places to sit betwixt assisting members. My thanks to Steve and the Mikes for organizing their teams and also to their volunteers who serve each week.

I would also like to thank those who helped with Christmas decorations this year. It takes a fair amount of time to get the sanctuary and lobby ready for the advent season. Will Weeks, Sharon Cintas, Michelle Lasher, Christine Robbins, Greg Robbins, Danijela Tomic, Jenny Gregg, Rickey Roberts, Peggy Shalloe, and Susi Reaves helped with decorating and un-decorating the sanctuary and lobby. A special thanks is also in order to Karen Cerney who graciously donated her nativity scene to the church to be displayed each year in the sanctuary.

Deacon of Magnification,
Tim McLenegan

Annual Report, Property

2011 was a year that saw many changes in and around our church property. These changes could not have been accomplished without the help of “all” the SCFBC family & friends. I would like to “personally” thank everyone for their “active” involvement in keeping our property and facilities running.

Landscaping: This new landscaped area located at the rear of the church office parking lot became the new home of the Slocum Garden. This past year the Korean Church put everything together and also tended the garden for all of us to enjoy a bountiful harvest!

Bethlehem Storage Building: We saw the “rise” of a new building on our campus. The first new building on our property since the Sanctuary was built in the early 1970’s. Thanks to all who contributed for the cost/construction of this new storage facility.

Renovation: We also saw the continued progress of our church renovation. God has continues to provide so many different resources to continue and complete this very large project. We need to continue thanking God for all that he has provided us during these difficult financial times. The Property Dept. would like to thank all who gave their time & talents to see this “dream” come true. The Property Dept. would also like to give a “big” thanks to Jerry & Sharon Cintas who spent “countless” time and energy to manage and help complete this project.

Church Work Days & Others: There were so many additional smaller projects that were completed by individuals who have a dedicated “passion” and “commitment” to Jesus Christ and the growth of His church. Without these volunteers these and other service projects would not get completed. Thank you to everyone for your “service” and “dedication” to God and His mission for us here at Santa Clara First Baptist Church.

We truly are a church family that is “Here To Serve”.

Your Brother In Christ,
Mike Depew – Property Deacon

Annual Report, Ministry

Throughout 2011, I created a Ministry Class to be used online together with Tim Mclenegan completing all of the technical work with input from several of the diaconate. This class was based on the four session SHAPE class and can now be completed within an hour and a half. It is anticipated that course offerings will be available throughout 2012.

Served on the Nominating Committee meeting twice this year and had several online exchanges with other members.

Rudy DuBord
Deacon of Ministry

Sanctuary Building Renovation

Annual Report 2011

By: Jerry Cintas

When the church sanctuary building was dedicated in February 1970 it was a beautiful modern building where the people of Santa Clara could come together to worship. After 40 years of use the building became noticeably worn and needed some attention. For the past two and a half years, the sanctuary has gone through a huge facelift and once again we have a beautiful worship center that is a relevant place for today's families to worship. A welcoming ADA compliant facility now greets visitors and shows that our congregation cares about the resources that were given to them. Santa Clara First Baptist Church will continue to be a place where lives are transformed by the good news of God's Word.

The renovation of the sanctuary building is 98% complete and it has been a long seven year process. The design meetings for the renovation took place between July 2005 and December 2008 with fundraising meetings between September 2008 and March 2009. We had a very successful fund raising dinner in March 2009 where we raised around \$340k in two year pledges and one time gifts. This amount, added to our existing building fund, gave us \$470k to work with, without pulling any loans. Even during rough economic times, God continues to bless the church. Additional donations and memorial gifts came in throughout the project to bring our building fund up to \$530k.

Ground was broken in May 2009 in the church parlor. Instead of hiring a General Contractor, **Jerry Cintas** volunteered to be the General Contractor with **Adam Burdick** being paid as a full time worker. To complete the work, Jerry managed Adam Burdick, volunteers from the church, and sub-contractors.

PROJECT/COST BREAKDOWN

Design/Permits: \$52k

After many design meetings we hired an architect, electrical designer, and interior designer to generate the plans. We obtained building and fire permits in December 2008. In July 2010, during the middle of the project, the plans were revised and re-submitted to the city to make way for some additional work and corrections.

Fund Raising Expenses: \$27k

Hired an American Baptist consultant to assist in fundraising. The \$18k consultant fee went to the region for new church planting. We also spent funds to produce marketing materials, prayer journals and to provide a fundraising banquet.

Parlor/Kitchenette: \$28k

Removed the existing closet and installed new granite countertops with cabinets, sink, electrical outlets, coffee maker, and a full size refrigerator. New lighting was added with carpet and paint to improve the decor. The main entry doors were reversed to allow more space in the lobby and a new door was added into the storage room for table and chair storage. The room was re-oriented to face the windows with 30 new chairs.

Band Storage Closet: \$2k

Converted the choir room staircase into a locked closet to securely store musical instruments.

Fire Detection System: \$13k

Installed 18 pull stations and 21 horn/strobes throughout the sanctuary building and in individual classrooms. A new control panel was installed in the sound room.

Women's Restroom: \$28k

Gutted the existing restroom including a small wall by the entry door. Moved the main entry door, added an arched entrance, new partitions, floor and wall tile, lighting, granite counters, mirrors, changing station, and sinks making the restroom ADA compliant. The lobby area received new furniture and carpet.

Men's Restroom: \$22k

Gutted the existing restroom and moved the main entrance door to make it ADA compliant. Added a new privacy wall, new stall, wider ADA stall, 2 wall urinals, changing station, granite counters with two sinks, lighting, floor and wall tile, wall hangings and mirrors.

Usher's Closet: \$1k

Added new closet in the lobby for usher supplies and lobby items. This was where the existing men's restroom door was located.

Janitor's Closet: \$4k

Gutted the existing closet and repaired the water leaks. Added new flooring, water heater, door vent, lighting, and shelves.

Lobby: \$38k

Removed the walnut paneling from the walls and added insulation and sheetrock. Created two new permanent granite counters for the information table, and coffee area. Removed the existing coat rack and purchased new tables and chairs for additional lobby seating. The entry stone was changed to tile, and new water fountains were installed. New carpet with floor electrical outlets, new lighting, and wall hangings were added. The sanctuary doors had small windows installed into them.

Parking Lot/Entries: \$3k

Relocated two ADA parking spots with new signage and striping. New ADA ramp was added onto the sidewalk. New sloped entries were added at the main building entrances.

Copy Room: \$2k

Cut in a new door to the sanctuary and changed the old sanctuary door area into a closet. Repainted and added a new light switch.

Side Foyers: \$7k

Tiled and painted the side foyers. Added new door stops and stripped and painted the double doors.

Parlor/Sanctuary Storage Room: \$5k

Converted room 18 into a storage room for the parlor and sanctuary. Added double doors into the sanctuary, single door into the parlor, and purchased ABW cabinets.

Wheel Chair Lift: \$20k

For ADA compliance we installed a lift in the choir room and cut in a new door to the stage area.

Miscellaneous: \$9k

Purchased a scissor lift to use for aerial work, tools and miscellaneous parts.

SANCTUARY WORK: \$273k (detailed below)**Sound Booth: \$15k**

Removed old sound booth and built new one against back wall with new door that enters existing sound room. Sound booth includes new counters, electrical, and custom walnut trim.

Sound Equipment and Speakers: \$74k

Removed old speakers off side walls and hung a new line-array speaker from the ceiling. Installed new amps in an audio rack off stage. Installed new soundboard, lighting board and stage floor pockets.

Acoustics: \$18k

Added acoustic panels to the back wall and stage walls.

Lighting: \$21k

Removed fluorescent fixtures and installed 8 new ceiling pendants and dimmer packs. Installed new keypads at sanctuary entrances to control the lights. Added some additional theatrical lights, wall sconces, and emergency lighting using some of the old fluorescent fixtures.

Lighting Access Walkways: \$2k

Rebuilt the access walkways for working on the theatrical lights on the upper side walls.

Seating: \$18k

Removed pews and donated to another church. Installed 300 new interlocking chairs.

Carpet: \$12k

Installed new complete coverage carpet and base board on the main floor and stage.

Stage: \$30k

Removed the choir loft partitions, choir platforms, and rebuilt the entire front of the stage with new staircases, custom wood railing, hand rails, floor pockets, and speaker enclosure. The organ was donated to another church.

Projection System: \$57k

Built new projection walls on the stage and installed new projectors and screens. Also added new rear projectors on the back wall for the pastor and band. We centered and rebuilt the cross in walnut during this project.

Painting/Drywall: \$12k

Removed the walnut paneling from the side walls, insulated the walls and installed new sheetrock. Painted the entire room.

Rear Glass Window: \$14k

Completely rebuilt the rotting window frame and added new dual pane windows.

TOTAL PROJECT COST: \$530k

At the time of this report, there is still additional work to do on tinting the rear window, adding additional acoustics on the upper side walls, installing the subwoofer speaker grill under the stage, tiling the baptistery wall, and finishing the 2 hour firewall around the pastor's offices.

I want to thank all the people who sacrificially gave money towards the renovation and for the volunteers who spent many hours working on this project:

WORK CREW: Adam Burdick, Lloyd Darknell, Duane Esquibel, Tom Caldwell, John Pusateri, Mike Depew, Ken Rangel, Will Weeks, Ken Harrell, Tim McLenegan, Matt McLenegan, Steve McLenegan, Joe Lasher, Steve Victorson, Liz Poche, Joel Robinson, Sharon Cintas, Bill Starnes, Nick Seely, Jesse Hawkins, Jun Lagmay and Jerry Cintas

BUILDING COMMITTEE: Jerry Cintas, Mike Depew, Lloyd Darknell, Joe Lasher

FUNDRAISING TEAM: Michelle Lasher, Richard Reaves, Lisa Robinson, Nikki Hawkins, Jess Stephens, Karen Fong, Jay Nordgaard, Jerry Cintas

DESIGN TEAM: Sharon Cintas, Jerry Cintas, Richard Reaves, Jennifer Hammar, Jenny Gregg, Susi Reaves

DISCOUNTED MATERIALS: Steve Erling: Carpet One of Silicon Valley, John Cintas: Burdick Painting